

## Vacation Care: 16<sup>th</sup> December 2024 to 24<sup>th</sup> January 2025

Dear Parents/Guardians and children,

Welcome to THE SHAC's December 2024 to January 2025 Vacation Care Program. Please find below some details to support the program on offer. If you have any questions that are not answered here, feel free to contact us. We look forward to seeing you all soon.

**Where:** Sunnybank Hills State School  
THE SHAC building, Hall, Hall Extension, Oval, School Performing Arts Centre (PAC) and various outdoor approved spaces at SHSS.

**When:** 6.30am to 6.00pm

**We provide:** Breakfast (between 6.45 – 8am) and Afternoon Tea (at approx. 3.00pm)  
All meals prepared daily on site (catering for all dietary requirements where advised)

**What to bring:** Your Morning Tea and Packed Lunch (unless otherwise specified on the program), water bottle, **HAT** (No Hat, Outside Shade Play Only) and a **change of clothes**. Please wear suitable **closed-in shoes** and sleeved shirt or top for safety reasons. Refer to the activities for other items required based around the daily activities.

**Cost:** Standard rate: **\$65.00 per child per day** (less with CCS where applicable).  
Please note that one day of this vacation care equals 11.5 hours, full fees will be applied for hours above your entitled CCS hours per CCS fortnight.

Casual / Late Rate (for **bookings made after closing date – 1<sup>st</sup> December 2024**):  
**\$70.00 per child per day** (less with CCS where applicable)

**ALL BOOKINGS ARE BASED ON A PERMANENT ARRANGEMENT THEREFORE YOU WILL BE CHARGED REGARDLESS OF ATTENDANCE OR ABSENCE.**

A **late pick-up fee** of \$20 for the first 15 minutes and \$1 per minute thereafter will apply for pick-ups after 6.00pm.

**Extra Costs:** All extra costs for incursions and excursion have been included in the daily fee as displayed on the December 2024 to January 2025 Vacation Care Program and will be charged to your account. When you book for the day where an incursion occurs, you are also booking for the incursion planned for that day and will be charged the relevant daily fee whether your child does or does not participate.

**Remember: BOOKINGS VIA KT CONNECT APP ARE ESSENTIAL**

Numbers are limited, book early to avoid disappointment.

**ACCOUNT BALANCES:** Please note your account balance must be up to date or set up on Direct Debit for your bookings to be confirmed. Payment Plans can be arranged where required.

**Vacation Care Safety Policy:** All incursions have a risk management plan completed for the event and these are available to view on request. All other activities are planned with safety measures and risk management plans in place where required.

**Electronic devices:** iPods, iPads, mobile phones, and other electronic handheld games are NOT allowed at Vacation Care (unless otherwise stated). Any of these items that are brought to vacation care will be held in the office and returned to the parent on pick-up.

**Staff/Child ratio** is 1:15 for all incursions and on-site activities unless otherwise stated and 1:8 or 1:5 (water based) for excursions as per the attached information sheets for each activity.

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## **WHAT DO I DO NOW?**

1. Look at the program with your child, decide what day/s care is required.
2. Log into KT Connect App, book the day/s you require (if multiple days are required ensure to click on each day) – please ensure your booking in your child into the correct year level, please contact the office if it is not available.
3. Scan QR code or follow the hyperlink below to complete the Vacation Care Booking Confirmation online form **by 01/12/2024.**

### **VAC Permission Form December 2024 to January 2025**



4. Make any changes prior to **01/12/2024.**
5. Keep an eye out for any updates or changes relating to the program through KT Connect App messages and email.
6. **Reminder: SHAC is closed for the holidays from 21/12/24 – 12/01/25**

If you have any problems booking or accessing the app, please feel free to contact us at The SHAC office on (07) 3323 8388 or via email [admin@sunnhillssoshc.org](mailto:admin@sunnhillssoshc.org)